

Façade Improvement Grant Program

Monticello Main Street and the City of Monticello have teamed up to offer Façade Improvement Matching Grants to Monticello businesses. To date, many businesses have received funds generating over \$1,000,000 of improvements to building facades in Monticello.

Monticello Main Street administers the program and offers design assistance, while the City of Monticello provides the funding. The purpose of the grants is to stimulate efforts to improve the street appearance of Monticello's commercial and business facades. Grants are available for all businesses, and are not limited to those in the downtown area.

There is a \$3,000 maximum per grant which must be matched by the applicants. The total grant amount for each fiscal year is limited, so the grants will be awarded on a first-come first-serve basis, and will be limited to one application per business per fiscal year. Following is the formal description and application for the Façade Improvement Matching Grant Program and a link to the actual application form which you can print out.

Purpose

This matching grant façade improvement program has been implemented to stimulate efforts to improve the street appearance of Monticello's commercial and business facades. The program has been funded by the City of Monticello and will be administered by Monticello Main Street, Inc. There will be a maximum of \$3,000 per application which may be under one or more grant application and must be matched by the applicant. Grants will be awarded on a first-come first-serve basis and will be limited to one application per business per fiscal year. Each application will be reviewed by a committee consisting of the Director of Community Development for the City of Monticello, the Main Street Program Manager, and a representative from the Design Committee of Monticello Main Street, Inc. The review must be held prior to commencement of any construction activities. An architect can be made available for review and when applicable an architectural review may be reviewed.

Qualification for Grant Application

1. The property must be in the (B) business zone within Monticello City limits.
2. Applicant must be the building owner
3. Grant monies must be used for street façade (visible from the street) improvements such as paint, lighting, window repair or replacement, masonry repair and appropriate signage, as approved in advance by committee. Sidewalks, driveways, parking lot surfaces and striping do not qualify for façade grant monies.

The following steps are necessary to apply

1. Application: The following items must be submitted to the Monticello Main Street Office before review.
 - a. Current photograph of property to be improved

- b. Drawings of proposed improvements
 - c. Written description of proposed improvements, including materials and colors
 - d. Preliminary estimate of costs
 - e. Schedule of proposed construction improvements
2. Preliminary Approval: Within 2 weeks of receipt of application, there will be an on-site inspection of the property with applicant(s) and grant committee to review application. After this inspection, the committee will make a preliminary decision on the status of the application. No work described in the grant application can commence prior to applicant receiving preliminary approval or the application shall become void.
 3. Final Approval & Payment: Applicant(s) must submit final contractor itemized bid within three (3) months of application, accompanied by cancelled checks or bills marked as paid. The committee will perform a final inspection of the improvements to insure compliance with the grant application, and determine if the project qualified for final approval. Once final approval has been granted, the Monticello Main Street Program Manager will submit a request for funds to the City of Monticello, and reimbursement of a pre-determined amount will be awarded.

City of Monticello/Monticello Main Street, Inc.

FAÇADE IMPROVEMENT MATCHING GRANT PROGRAM APPLICATION

Application Date: _____

Owner of Business: _____

Business Name and Address: _____

Phone: _____

Estimated Cost of Project: \$ _____

Paint \$ _____

Signage \$ _____

Repair or replacement windows \$ _____

Masonry repairs \$ _____

Awnings \$ _____

Other _____ \$ _____

Items needed to process this application:

Current photograph of subject property

Drawings of proposed improvements

Written description of proposed improvements,
including materials and colors

Applicant(s) Signature(s)

For Administrative Use Only-

Application Received _____
(Date & Initials)

Preliminary Approval _____
(Date & Initials)

Final Inspection & Approval _____
(Date & Initials)

Payment Request Submitted _____
(Date & Initials)